

# The Annual Quality Assurance Report (AQAR) of the IQAC

## June 2013-June 2014

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

Sri Sarada College of Education (Autonomous)

1.2 Address Line 1

Sri Sarada College of Education (Autonomous)

Address Line 2

Fairlands

City/Town

Salem

State

Tamil Nadu

Pin Code

636 016

Institution e-mail address

sscedn@gmail.com

Contact Nos.

0427-2447538

Name of the Head of the Institution:

Dr.C.Janakavalli

Tel. No. with STD Code:

0427-2447538

Mobile:

9443113780

Name of the IQAC Co-ordinator:

Dr.T.Nagavalli

Mobile:

9442436542

IQAC e-mail address:

[saradaiqac@gmail.com](mailto:saradaiqac@gmail.com)

1.3 NAAC Track ID (For ex. MHCOGN 18879)

TNCOTE10172

1.4 NAAC Executive Committee No. & Date:

2007/RA/014 March 21-03-2007

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.sscoe.in

Web-link of the AQAR:

www.sscoe.in/sarada/iqac.htm

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	Three star	65-70	1999	2004
2	2 <sup>nd</sup> Cycle	A	85.80	2007	2012
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

June 2004

**1.8 AQAR for the year (for example 2010-11)**

2013-14

**1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))**

- i. AQAR - 30-06-2010 (DD/MM/YYYY)
- ii. AQAR – 30-08-2011 (DD/MM/YYYY)
- iii. AQAR – 09-07-2012 (DD/MM/YYYY)
- iv. AQAR – 05-07-2013 (DD/MM/YYYY)

**1.10 Institutional Status**

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution NAAC Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

**1.11 Type of Faculty/Programme**

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

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1.12 Name of the Affiliating University (*for the Colleges*)

Tamil Nadu Teachers Education  
University, Chennai-5

1.13 Special status conferred by Central/ State Government-- UGC/~~CSIR/DST/DBT/ICMR~~-etc

Autonomy by State/Central Govt. / University

Central Government

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

5

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

B.Ed.-2; M.Ed.-1; M.Phil.- 1, Ph.D-1

2.4 No. of Management representatives

2

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and  
community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

17

2.10 No. of IQAC meetings held

3

2.11 No. of meetings with various stakeholders:

No.

4

Faculty

5

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

UGC SPONSORED NATIONAL SEMINAR ON "INCLUSION AND QUALITY IN HIGHER EDUCATION: CHALLENGES AND PROSPECTS"

2.14 Significant Activities and contributions made by IQAC

- Sponsored Seminars / Workshops funded by various agencies
- Major and Minor Research Projects funded by agencies-On going
- In-service training programme for college teachers
- Academic Audit Committee
- Stake Holders Review (Parents, Students Feed Back) Report Presentation
- Outreach programme under extension service to the community (awareness programmes on health education, employment, counselling, voter awareness)
- Supportive service to Students
- Staff development Programme- On Research Problems and Research Methods
- Documentation of activities systematically – Particularly for field work, field trip, extension activities and Dissemination of Best Practices
- Development of Quality Radars after every Semester

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Outcome
1. Preparing self-instructional material for all the papers for B.Ed. and M.Ed. Courses	Completed for few papers in both B.Ed. and M.Ed.
2. Preparation of e-Content for B.Ed. Course	Prepared e-Content for few topics both at the B.Ed. and M.Ed. level
3. Standardising question banks for TET, B.Ed. and M.Ed. Courses	On going
4. Organizing NAAC sponsored National Seminar	Proposal has been sent to NAAC
5. Sending proposals for Minor Research projects to funding agencies	Staff have sent proposals to UGC
6. Equipping Psychology , Educational Technology, Mathematics and History laboratories with more instruments and materials	Equipped with <u>latest</u> equipments
7. Prioritising Publication of articles in leading journals and authoring Books by faculty and Ph. D. Scholars	Ph.D. Scholars and Staff have published articles in leading National and International Journals.
8. Encouraging Staff members by giving incentives for their meritorious accomplishments	<u>Planned</u> to give incentives from next academic year.
9. Publication of Seminar Volumes, Books with ISBN Number	2 books have been published with ISBN No
10. Preparing for Re-Accreditation Process(Third Cycle )	Awaiting for the NAAC Peer Team for Assessment
11. Strengthening Alumni Association	Competitions are held to school children
12. MoU with foreign Universities on	

Exchange of Human Resources, research activities and sharing of expertise	In Process
<b>13.</b> Library with Inflib-Net	<del>The automation of library has been</del> further strengthened with new software, DELNET. Inflib-Net facility is also added to enable the research scholars to browse wide range of resources.
<b>14.</b> Activating Internal Academic Audit Committee	Yes, Internal Academic Audit Committee meets every academic activity and gives valid feedback on the event.
<b>15.</b> Visiting reputed institutions and observing their activities by faculty and students	On 24-10-2013 faculty and M.Ed. students visited Helikx School for the Learning Disabled and interacted with the staff and the students.
<b>16.</b> Implementing Systematic Documentation	All the activities taken up were systematically documented
<b>17.</b> Focusing on Student Support System	In strengthening student support system, book bank, question bank, Wi-fi internet connectivity in the campus with inflib-net registration are arranged.
<b>18.</b> Establishing Synergy between College and Schools	The heads of co-operating schools are invited as chief guests to various events that take place in the institution. In-Service Training is given to school teachers.
<b>19.</b> Take up in-house action researches	Researches are taken up at institutional and course levels on various topics of recent trends

<p><b>20.</b> Sharing of expertise and experiences in establishing Knowledge Hub</p>	<p>Sharing the knowledge gained by attending seminars, conferences, workshops among the staff members is done regularly</p>
<p><b>21.</b> Extending Consultancy Services</p>	<p>Faculty members not only extend consultancy services to research scholars of the institution but also to scholars from other institutions by acting as resource persons in Doctoral Committees, Research Seminars and colloquia.</p>
<p><b>22.</b> Introducing and Implementing Best Practices in the criteria stipulated by NAAC</p>	<p>The institution is practicing the best practices in all the criteria</p>
<p><b>23.</b> Celebrating 150<sup>th</sup> Birth Anniversary Celebrations of Swamiji by conducting competitions to school students</p>	<p>Conducting competitions for school students in connection with Vivekananda's 150<sup>th</sup> Birth Anniversary(drawing, elocution, slogan)</p>
<p><b>24.</b> Creating Vivekananda Corner</p>	<p>Established in library. Vivekananda Corner created in the College in April 2013 on the initiation of Er. P.Palaniappan, M.D. Sri Nachammai Cotton Mills, Salem is strengthened with more books on Swamiji</p>

*\* Attach the Academic Calendar of the year as Annexure.*

## **ANNEXURE -1**



2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

IQAC – Planned to conduct periodical meeting

1. To frame Plan of Actions as per the need arises and to revise the on-going actions in the institution as per the feedback.
2. Conducted more Staff Development Programme
3. Has Undertaken more Institutional Researches at the Courses level (B.Ed., M.Ed., M.Phil., Ph.D.)
4. Counselling centre was started to give, Personal, Educational and Professional Counselling services to students Visiting reputed institutions & observing the activities
5. Preparing study material for new courses is in process
6. Development of Quality Radars after every semester

## Criterion – I

### 1. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	M.Ed			1
UG	B.Ed.			1
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	4	2		
Others				
<b>Total</b>				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option ✓ / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	B.Ed. & M.Ed.
Trimester	M.Phil.
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

### ANNEXURE -2

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, syllabi are revised according to the need of the present education status –  
To enhance learning and to make students to learn easily the Research Method Core paper at M.Ed. level is planned to be bifurcated as Educational Research Methods and Statistics for Educational Research in order to reduce the burden of the subject.  
Syllabi of English pedagogy have been modified with the opinion of Experts in the Field of English Education both at the I and II Semesters.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes. Yoga Centre was created to spread the values of Yoga among teacher trainees. Blogs for each subject at B.Ed. were created.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
9	6	2		

2.2 No. of permanent faculty with Ph.D.

4

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	1						1		2

2.4 No. of Guest and Visiting faculty and Temporary faculty

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6
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	16	20	8
Presented papers	10	18	15
Resource Persons		6	4

### ANNEXURE- 3

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Developing e-content for all subjects  
 Blog creation in each Department  
 Hands on training to Teachers and students on using various equipments in the smart class rooms  
 New Certificate courses  
 More field work based activities

2.7 Total No. of actual teaching days

200

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Institution adopts the following Evaluation Reforms already  
 Open Book Examination  
 External Evaluation of End Examinations  
 Double valuation  
 Issue of Photocopy of answer sheets on request  
 Online Multiple choice questions  
 Transparent Internal Evaluation  
 Trimester System of Examination for M.Phil  
 Immediate Supplementary Examinations

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

9	9	9
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2.10 Average percentage of attendance of students

B.Ed. – 95, M.Ed.- 95
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division						
		Distinction %		I %		II %	III %	Pass %
		Theory	Practical	Theory	Practical	Theory		
B.Ed.	98	18.37	96.94	79.59	3.06	2.04	Nil	100%
M.Ed.	30	16.66	86.66	83.33	13.33			100%
M.Phil	5	100	100					100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The Academic Audit Committee under IQAC monitors the teaching learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
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Refresher courses	
UGC – Faculty Improvement Programme	4
HRD programmes	
Orientation programmes	3
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	---
Others	---

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	4	2		2
Technical Staff	2	2		1

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ✓ Doctoral Committee
- ✓ Research colloquium
- ✓ SPSS Training programme
- ✓ Workshop on research methodology
- ✓ Publication of National Journal- Sri Sarada Journal of Frontiers of Knowledge (Quarterly Journal) with ISSN No. 2277-3398

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	2	3	1
Outlay in Rs. Lakhs	6.74	5.326 (UGC) 3.1 (NCERT)		

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2		2	2
Outlay in Rs. Lakhs	0.6 (MKU) 0.6855 (UGC)			

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	8	20	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	1	5	

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2 years (3projects)	UGC(2), NCERT (1)	674000 532600 310000	
Minor Projects	2 years (2projects)	MKU (1) UGC (1)	60000 68550	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	1No 1 year	Institution		
Students research projects <i>(other than compulsory by the University)</i> Group projects for B.Ed,M.Ed., M.Phil.,Ph.D.,	8 Projects 1 year	Institution		
Any other(Specify)				
Total				

**ANNEXURE -4**

3.7 No. of books published i) With ISBN No.

2

Chapters in Edited Books

24

ii) Without ISBN No.

25

3.8 No. of University Departments receiving funds from

UGC-SAP -

CAS -

DST-FIST -

DPE -

DBT Scheme/funds -

3.9 For colleges

Autonomy

CPE -

DBT Star Scheme -

INSPIRE -

CE -

Any Other (specify)

3.10 Revenue generated through consultancy

Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			4
Sponsoring agencies		UGC			UGC (from autonomous Grant)

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other



3.21 No. of students Participated in NSS events: Not Applicable

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.22 No. of students participated in NCC events: Not Applicable

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS: Not Applicable

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC: Not Applicable

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="10"/>		
NCC	<input type="text"/>	NSS	<input type="text"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Conducted Awareness programme on HIV,
2. Cancer Awareness programme,
3. Consumer Awareness programme,
4. Voters Rally Awareness programme,
4. Awareness programme on Rain water Harvesting and Save Environment,
6. Awareness programme on Communicable Diseases
7. Organised In service Training Programme for Special Educators on Life skill Education,

8. Organised In service Training Programme Continuous and comprehensive Evaluation for School Teachers

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	10			
Laboratories	9			
Seminar Halls	2			
No. of important equipments purchased ( $\geq$ 1.0 lakh) during the current year.		2	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)		3.19	UGC	
Others				

**ANNEXURE - 5**

4.2 Computerization of administration and library

Educorp- Library Management Software
SMART Library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	21685	3002134	1758	375640	23197	3415469
Reference Books	3829					
e-Books	120					
Journals	54	38695				
e-Journals	12					
Digital Database						
CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	44	1	4		1	1	6	
Added	6							
Total	50							

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

SPSS data analysis, wi-fi connectivity in the campus, Broadband Connection, e- Governance, Administrative \_e-governance, Library e-Governance were installed in the College

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	0.19
ii) Campus Infrastructure and facilities	0.25
iii) Equipments	0.24
iv) Others	0.21
<b>Total :</b>	<b>0.89</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Periodical Academic Audit, More Teacher –student contact, on-time announcements, Counselling to students.

#### 5.2 Efforts made by the institution for tracking the progression

Teachers are insisted on to document, compare and discuss the performance and progress of the students in their examinations and other academic activities

Student support mechanism for coaching for competitive examinations

#### 5.3 (a) Total Number of students

UG	PG	M.Phil	Ph. D.	Others
98	30	5	16	-

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%

Last Year (2012-13)						This Year (2013-14)						
General	SC	ST	OBC	Physically Challenged	Total		General	SC	ST	OBC	Physically Challenged	Total
B.Ed.	22	2	73		100	B.Ed.		18	1	77	4	100
M.Ed.	6	1	28	3	35	M.Ed.		10		21	1	31
						M.Phil		1		3		

Demand ratio 100%

Dropout % 1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

TET – Teacher Eligibility Test  
 NET – National Eligibility Test  
 TRB (UG/PG) – Teachers Recruitment Board

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

- ✓ Provides counselling to the needed
- ✓ Career Guidance to all students
- ✓ Counselling for differently abled students

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
31	75	53	10

5.8 Details of gender sensitization programmes

Periodical women empowerment programmes are being conducted. Legal awareness programmes are also organised

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	68	273610
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

Awareness programme  
Cancer Awareness, Health, Hygiene awareness, eye camp, AIDS awareness

5.13 Major grievances of students (if any) redressed:

Much work on all working days, many activities at a time.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

To make “QUALITY” the defining element of teacher education through a combination of self and external quality evaluation, promotion and sustenance initiatives

The College is striving her best for empowerment of women teacher trainees through an integrated education of Head, Heart and Hand.

The focus is on

- ❖ Character building leading to moral leadership
- ❖ A blend of intellectual curiosity with emotional, social and spiritual intelligence.
- ❖ Teacher preparation addressing the challenges of national and global perspective.

#### 6.2 Does the Institution has a management Information System

Yes. The institution has a Management Information System in place, to select, collect align and integrate data and information on academic and administrative aspects of the institution for decentralisation of the power and work.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

There is periodic revision of curriculum once in three years. But necessary changes / modifications are made every year based on the feedback from staff, students and experts. Changes are made in the syllabus by presenting them in the Board of studies and Academic Council.

The data base prepared will be presented at the formal meetings to the experts / members of IQAC, Statutory academic bodies and Governing body

### 6.3.2 Teaching and Learning

ICT enabled Smart board teaching; using e-resources, hands on training on SPSS packages and seminars given to the students, Educational Technology laboratory was fully furnished as an Educational Theatre.

### 6.3.3 Examination and Evaluation

Semester system  
Choice based credit system

### 6.3.4 Research and Development

Students, Scholars and Teachers are encouraged to undertake, individual, Group and Institution research projects

## **ANNEXURE-6**

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is being regularly added with new books and journals.  
Physical infrastructure and ICT are upgraded as per the felt need.

### 6.3.6 Human Resource Management

Staff members are appointed by the management on temporary basis till the government recruitment.

### 6.3.7 Faculty and Staff recruitment

Staff recruitment is done by the state government based, on the proposal of the college

### 6.3.8 Industry Interaction / Collaboration

MoU with Helikx Special School  
MoU with Mind Research Foundation  
MoU with SIMEC, Hearing Impaired School  
MoU with Shanmuga College of Nursing



6.3.9 Admission of Students

B.Ed. – 98
M.Ed. – 30
M.Phil. - 5

6.4 Welfare schemes for

Teaching	All Govt. Schemes
Non teaching	All Govt. Schemes
Students	Scholarships, Remedial Coaching, Tutorials, Counselling and other schemes implemented by the Govt, Endowment fund, Alumni Association fund, prizes for needy students

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done      Yes      No

    

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			yes	
Administrative			yes	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

<p>Multiple Choice Questions for 20 marks in optional papers in Sessional Tests for B.Ed. course</p> <p>Practical (Internship) Examination was conducted for M.Ed. course</p>
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6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

- Cultural competition for special schools
- Inter School recitation competition on quotes of Swami Viveakananda
- Quiz competition for B.Ed
- Speech competition for M.Ed
- Inter school Competition - Essay and Speech, drawing, chess

6.12 Activities and support from the Parent – Teacher Association

- Getting feedback from parents
- Assessing our own strength and weaknesses
- Establishing Rapport with parents to identify the unshared problems of students

6.13 Development programmes for support staff

- In-service training programme

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Eco-club activities
- Awareness programme
- Conducting competition

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ICT development
- Cumulative record
- Smart board
- Online result
- e-content development
- Blog creation
- Yoga education, gym

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

**ANNEXURE ENCLOSED- 7**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

B.Ed. trainees are instructed to maintain Teaching Portfolio to enhance their teaching skills through self-evaluation.

Choice Based Credit System oriented curriculum in enhancing the employability skills of students.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

**ANNEXURE ENCLOSED- 8**

7.4 Contribution to environmental awareness / protection

Environmental Awareness programme was conducted through Eco club activities  
Planting saplings  
Herbal garden is maintained in the campus

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The institution conducted an internal SWOT analysis and identified its strengths, weaknesses, opportunities and threats and is devising plans for future development.

**8. Plans of institution for next year**

**ANNEXURE ENCLOSED - 9**

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

\_\_\_\_\_\*\*\*\_\_\_\_\_

## Annexure I

### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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IQAC/2013-14

24-07-2014

To  
The Director,  
National Assessment and Accreditation  
Council, P.B.No. 1075  
Rajaji Nagar,  
Bangalore 10

Sir,

Herewith I am sending the Annual Quality Assurance Report (AQAR) of the IQAC 2013-2014 of Sri Sarada College of Education (Autonomous), Salem-16.

Thanking you,

Yours faithfully,

Salem – 16  
24-07-2014

